



rbcrafts.org

## STUDENT REGISTRATION INFORMATION

*(Keep this sheet for reference)*

### **Reading-Berks Chapter of the Pennsylvania Guild of Craftsmen**

in Partnership with the Pennsylvania German Scholarship Studies,  
the Pennsylvania German Cultural Heritage Center,  
and Kutztown University invites Students to participate in the

### **74<sup>th</sup> Annual Holiday Fine Art & Craft Festival**

**November 2 & 3, 2024**

Kutztown University, O'Pake Field House

South Campus Drive (Corner of Trexler Avenue and Baldy St.), Kutztown, PA 19530

**Saturday, 9 AM – 5 PM & Sunday, 10 AM – 3 PM**

Eligibility: Current full/part-time Student at a College, University or Local High School.

- Student must have produced work exhibited.
- Student must participate both days during show hours.

**Fees:** There is no charge for students to participate. You **DO NEED TO APPLY** to reserve your space.

**Display Information:** Students are provided with space to set-up, approximately 8 ft. x 8 ft. Chairs and tables are provided. Tables must be covered to the floor. Bed sheets work well in helping you comply with this requirement, but your own ingenuity is welcome. Electricity is available.

**Demonstrations:** Students are welcome to demonstrate their crafts.

**Awards:** All students are eligible for cash awards.

**Student Check-in & Setup:** Check-in Friday 2 - 6 PM. Student will be assigned space at this time. Setup Friday 2 - 8 PM. Doors will open at 7 AM on Saturday, and 9 AM on Sunday for participants.

**Breakdown:** Sunday at 3 PM, no exceptions.

**Volunteers:** This show is produced solely by volunteerism. Participants contribute their time and experience to produce this show. Your contribution is greatly appreciated and needed. Please indicate that you are interested in volunteering on the application. You will be contacted by our Volunteer Coordinator to schedule volunteer time for various duties before, during and/or after the show.

**Promotional Materials:** Promotional materials are available for you to distribute.

**Sales Tax:** Each student is responsible for collecting and reporting their own Pennsylvania sales tax.

**Deadline for Student Reservation:** October 1st to participate.

**Contact:** [education@rbcrafts.org](mailto:education@rbcrafts.org),

**Apply:** Online at [RBcrafts.org](http://RBcrafts.org) or fill out form and mail it.



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*Please print clearly - we will publish our advertising from this information!*

Name (as it will appear in the program): \_\_\_\_\_

Artwork/Craft: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

School you are attending: \_\_\_\_\_

Choose ONE point of contact to be listed in our handout program:

Phone \_\_\_ Website \_\_\_ Email \_\_\_ Other: \_\_\_\_\_

I require electricity. \_\_\_ YES \_\_\_ NO

Please send images of your work that we may use for advertising in print or social media to [images@rbcrafts.org](mailto:images@rbcrafts.org).

I am interested in participating in the October BCTV program in Reading: \_\_\_ YES \_\_\_ NO

***Agreement:** I, the undersigned do forever discharge, release and hold harmless the Reading-Berks Chapter PGC, Kutztown University, the Kutztown PA Cultural Heritage Center and/or the University Foundation and all other agents from any and all manner of action or damages, claims arising from any loss or damage to the person or property of the undersigned while participating in this event and thereby consents to enforcement of all rules and regulations of the show. Failure to abide by the rules and regulations may lead to being asked to leave the show and terminate the reservation without refund. We, the show promoters will not assume any responsibility for personal injury, theft, fire or breakage to you or your merchandise.*

Signature required: \_\_\_\_\_ Date: \_\_\_\_\_

Send completed registration to:

Reading-Berks Chapter - PGC, 620 Park Rd, Lansdale, PA 19446

*Please make a copy of this registration form for your records.*